



*3*ОМау 2025

Hon. Reynaldo A. Regalado Commissioner Insurance Commission 1071 United Nations Ave. Ermita, Manila Metro Manila



## Subject: Submission of the Annual Corporate Governance Report CY 2024

Greetings:

## Dear Hon. Regalado,

We respectfully submit to your Honorable Office the Annual Corporate Governance Report (ACGR) for Calendar Year 2024 of our company, in compliance with the requirements set forth under <u>Insurance Commission Circular Letter No. 2020-72</u>.

In line with this, we are also submitting the required supporting documents as prescribed by the aforementioned circular, duly attached and labeled as follows:

- a. Latest Annual Report as Annex "A";
- b. Latest Approved Annual Statement as Annex "B";
- c. Company Announcement as Annex "C";
- d. Articles of Incorporation as Annex "D";
- e. Minutes of Annual Shareholder's Meeting as Annex "E";
- f. Corporate Governance Policies as Annex "F";
- g. Code of Conduct/Code of Discipline as Annex "G";
- h. Sustainability Reports as Annex "H";

i. <u>Updated list of members of the Board of Directors and Executive Officers</u> as **Annex "I";** and

j. Other supporting documents to ACGR response, as Annex "J".

In respect to other supporting documents, the following are likewise submitted as additional supporting documents:

- aa. Summary of Business Planning CY 2024;
- bb. Internal Audit Department Charter;
- cc. General Information Sheet;
- dd. QMS Manual
- ee. Retirement Plan with BIR Approval

In the light of the forgoing, we trust that the Honorable Office will find the above-stated documents in order. Should there be clarifications or inquiries, please do not hesitate to contact us at our email address at <u>compliance@valuecarehealth.com</u> or hotline: 8702-3388 loc. 3386.

For compliance.

Respectfully ELMER M. PALOMATA, MD Chief Compliance Officer

<ol> <li>Compay provides in its Board of Charter or Manual on Corporate Governance an orientation program for first time directors</li> <li>N</li> </ol>	<ol> <li>Company provides in its Board Charter or Manual on Corporate Governance a policy on training of directors</li> </ol>	Recommendation 1.3	1 Board is composed of a majority of non- executive directors	Recommendation 1.2			individually and collectively to enable to fulfill their roles and responsibilities and respond to the needs of the organization		<ol><li>Board has an appropriate mix of competence and expertise</li></ol>		Recommendation 1.1 1. The Board is composed of directors with	COMPLIANTING COMPLIANT Principle 1: The Company should be headed by a competent, working boa objectives and long term best interest of its shareholders and stakeholders
Non-Compliant	Compliant		Compliant			Compliant		Compliant		Compliant	A DE CONTRACTOR	COMPLIANTINON- COMPLIANT The E etent, working board to fr and stakeholders
Provide link/reference to a document containing The Board ensures that the Corporate information on the orientation program or trainings of Governance Manual will be updated to include directors for the previous year, including the number of training and orientation programs for first time hours attended and topics covered.	VC's Corporate Governance Manual, particularly Article Refer to Corporate Governance Manual XII, pages 20-21 provides members of the Board of Director to attend at least once a year to corporate governance training.		The majority of the Board of Directors consists of non-Refer to the General Information Sheey CY executive members.		Competence and Qualifications of members of Board of Directors are found in VC's Corporate Governance Manual Particulary Article No IV, Item No. 1, 1.1. and 1.5.	responsibilities and continue driving the Company's success.	to the Company's industry Each director is capable of Please refer to the Corporate Governance adding significant value and exercising independent judgment. This ensures that the Board remains collectively and individually qualified to effectively fulfill its	composed of a well-balanced mix of competence and tems No. 1.1, 1.2, and 1.3 expertise across key areas such as business, finance, operations and regulatory and legal discriptions pertinent	nominations as directors. Furthermore the Board is Consolidated profile of elected officers	value care realth System Inc. (ValuCare) Board is Consolidated profile of elected officers composed of Directors with adequate knowledge. General Information Sheet CY 2023 working experience, and expertise relevant to HMO's industry. Their respective qualifications and relevant work		COMPLIANTING ADDITIONAL INFORMATION EXPLANATION EXPLAN

ANNUAL CORPORATE GOVERNANCE REPORT 2024

		Compliant	<ol><li>Compliance Officer is not a member of the board.</li></ol>
	member of the board of directors. The Board has appointed and designated <b>Dr. Elmer M.</b> Palomata as the Chief Compliance Officer	Compliant	
Refer to the General Information S	The Board is assisted by a Compliance Officer who has a Refer to the General Information Sheet CY 2024 rank of Vice-President or its equivalent, and who is not a	Compliant	sted by a Compliance C
			Recommendation 1.6
		Non-Compliant	
rence to a document Our Corporate Secretary commits to comply with, corporate governance attend, and actively participate in all trainings ver of hours and topic and orientations related to corporate governance.	Provide information or link/reference to a document Our containing information on the corporate governance attentraining attended including number of hours and topic and covered.		corproate governance.
	The Board has appointed and designated Atty. Marissa E. Magpusao, as Corporate Secretary.	Compliant	oard of Directors
were to board minutes of the Mee	Officer and not a member of the Board of Directors	Compliant	
Refer to General Information Shee	The Board is assisted by a Corporate Secretary who is a Refer to General Information Sheet CY 2024. Separate individual from that of a Chief Compliance Refer to Board Minutes of the Machine Andrews	Compliant	1 Board is assisted in its duties by Corporate Secretary.
			Recommendation 1.5
diverse board enhances Refer to the Policy on Board Gender Diversity	The Company recognizes that a diverse board enhances decision-making. Thus, the board adopts a policy that promotes and encourages appointment of qualified female candidates to directorship.	Compliant	<ul> <li>buard has a policy on board diversity.</li> </ul>
			Recommendation 1.4
well as its Executive Officers to attend training and orientation courses on Corporate Governance conducted by duly accredited training providers of the Insurance Commission.		Non-Compliant	
The BoD requires and enjoins all directors as			<ol> <li>Company has relevant annual continuing training for all directors</li> </ol>

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annually Non-Compliant III informed basis, in good and care, and in the best compliant company's business objectives and care, and in the best compliant and care, and in the best compliant company's business objectives compliant in order to sustain the builty and strength compliant a competent and qualified d adopts an effective compliant of directors, key compliant of the terrement for the compliant of the terrement for the compliant of the terrement for the terrement of the terrement for the terrement of the terrement for the terrement of the terrement for terrement of the terrement of				
Innually, Non-Compliant IV roles, responsibilities and accountabilities of the Board and to all directors as well as to stockholders and other stakeho and care, and in the best and monitors the company's business in order to sustain the bility and strength. competent and qualified gram for directors, key Compliant adopts an effective gram for directors, key Compliant adopts an effective compliant co	Refer to Corporate Governance Manual, Chapter V. Item No. 1.6.	Ϋ́́		<ul> <li>board adopts a policy on the retirement for directors and key officers.</li> </ul>
governance annually     Non-Compliant       The fiduciary roles, responsibilities and accountabilities of the Board anade known to all directors as well as to stockholders and other stakeholders and care, and in the best compliant and strategy in order to sustain the	Refer to Corporate Governance Manual, Chapter V. Item No. 1.6.	The Board adopts an effective succession planning program for the directors for growth and increase in I shareholder's value	Compliant	Board Incression
in good in good well as to stockholders and other stakeho the best compliant s the usiness ain the compliant compliant compliant	Refer to the Consolidated Profile of Board of Director in the Annual Report CY 2024	Our Board of Directors is led by a competent and highly qualified Chairperson, Mr. Subroto Banerji. He meets all the required qualifications and is free from any disqualifications. Mr. Banerji brings with him an impeccable reputation and over 16 years of experience in healthcare service investments, demonstrating strong leadership and industry expertise.	Compliant	<ol> <li>Board is headed by a competent and qualified Chairperson.</li> </ol>
overnance annually.       Non-Compliant         The fiduciary roles, responsibilities and accountabilities of the Board a rade known to all directors as well as to stockholders and other stakehouse and care, and in the best is company.       Non-Compliant         act on a fully informed basis, in good use diligence and care, and in the best is company.       Compliant         rersees the development, review and the company's business objectives       Compliant	Minutes of Board Meeting 12/11/2024 Minutes of Board Meeting 4/08/2024 Minutes of Board Meeting 07/10/2024 Minutes of Board Meeting 07/31/2024	held and called for that purpose During the Board meetings, the board participates and discusses matters relative to operations, including company's challenges and appropriate actions.	Compliant	oversees and monitors ion of the company's busi nd strategy in order to sustain ang-term viability and strength
Innually Non-Compliant Non-Compliant Non-Compliant Intry roles, responsibilities and accountabilities of the Board at to all directors as well as to stockholders and other stakeho and care, and in the best Compliant Compliant	Minutes of Board Meeting 9/9/2024 Minutes of Board Meeting 10/9/2024	Our Board oversees and monitors company's business strategy and objective as well as the implementation of programs or methodologies during board meetings during	Compliant	1. Board oversees the development, review and approval of the company's business objectives and strategy.
Inciple 2: The fiduciary roles, responsibilities and accountabilities of the Board as provided under the law, the company's articles and by-laws, and pronouncements and guidelines should and actively and guidelines should and actively participate annual training information on the corporate governance attend and actively participate annual training including number of hours and topic and orientations relative to corporate governance.	Refer to the Corporate Governance Manual	Our Corporate Governance Manual outlines the fundamental principles governing the duties and responsibilities of directors, emphasizing that they must act at all times in a manner that serves the best interests of the Company.	Compliant	<ol> <li>Directors act on a fully informed basis, in good faith, with due diligence and care, and in the best interest of the company.</li> </ol>
Non-Compliant	laws, and pronouncements and guidelines shou	rd as provided under the law, the company's articles and by- eholders.	d accountabilities of the Boar stockholders and other stake	Principle 2: The fiduciary roles, responsibilities an be clearly made known to all directors as well as to
	Our Compliance Officer commits to comply wi attend and actively participate annual trainin and orientations relative to corpora governance	Provide information or link/reference to a document containing information on the corporate governance training attended including number of hours and topic covered		corporate governance annually.

<ol> <li>Board formulates and adopts a policy specifying the relationship between remuneration and performance of key officers and board members.</li> </ol>	Compliant	The Board has adopted a policy for the remuneration of Refer to Corporate Governance Manual, Chapter Directors and Officers.	Refer to Corporate Governance Manual, Chapt IV, Item No. 2.7.
2 Board aligns the remuneration of key officers and board members with long-term interests of the company.	Compliant	The Board has adopted a remuneration policy for Refer to Corpora members of the Board, including key considerations IV, Item No. 2.7. identified by IC, like: a level of remuneration shall be commensurate to the responsibilities and its roles; b no director should participate in deciding his remuneration; c. remuneration payout schedule should be sensitive to risk outcomes over a multiple year horizon.	remuneration policy for Refer to Corporate Governance Manual, Chapter using key considerations IV, Item No 2.7. of remuneration shall be olities and its roles; b. no ciding his remuneration; c. should be sensitive to risk orizon.
3 Directors do not participate in discussion or deliberation involving his/her own remuneration.	Compliant	The Company adopts a policy that a director is not allowed to participate in discussion or deliberation.	Refer to Corporate Governance Manual, Chapter IV, Item No. 2.7.
1. Board has a formal and transparent board nomination and election policy.	Compliant	The Board, through its Corporate Governance Manual, Refer to Corporate Governance Manual, Chapter adopts a formal and transparent policy on the pomination by the Month's Corporate Governance Manual, Chapter	Refer to Corporate Governance Manual, Chap
<ol> <li>Board nomination and election policy is disclosed in the company's Manual on Corporate Governance</li> </ol>	Compliant	and election of directors This policy outlines the procedures for nomination and voting, ensuring the active participation of both majority and minority shareholders	
<ol> <li>Board nomination and election policy includes how the company accepts nomination from minority shareholders</li> </ol>	Compliant	It also details the process for determining the qualifications and disqualifications of candidates for	
<ol> <li>Board nomination and election policy includes how the board reviews nominated candidates</li> </ol>	Compliant	thereby promoting accountability, fairn board appointments	
<ol> <li>Board nomination and election policy includes an assessment of the effectiveness of the Board's processes in the nomination, election or replacement of the directors</li> </ol>	Compliant		
<ol><li>Board has a process for identifying the quality of directors that is aligned with the strategic direction of the company</li></ol>	Compliant		
<ol> <li>Board has the overall responsibility in ensuring that there is a group-wide policy system and governing related party transactions (RPTs) and other unusual or infrequently occuring transactions.</li> </ol>	Compliant	The Board has adopted a policy for Related-Party R Transaction which covers all material and relevant information regarding unusual and/or infrequently occuring transactions.	Related-Party Refer to the Related-Party Transaction Policy and relevant infrequently
2 RPT policy includes appropriate review and approval of material RPTs, which guarantee fairness and transparency of the transactions.	Compliant	The policy includes the process of review, and approval of any materials involving RPT, which guarantee fairness and transparency in every transaction.	

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and among Refer to the Internal Policy Framework.	potential conflict of interest between and among management member and shareholders.	Compliant	Ine internal control system includes a mechanism for monitoring and managing potential conflict of interest if the Management members and shareholders.
tefer to the Internal Policy Framework	The Board adopts efficient internal control framework Refer to the Internal Policy Framework which includes mechanism for monitoring and managing	Compliant	1. Board overseas that an appropriate internal control system is in place
Governance Refer to the Corporate Governance Manual lesigned to Chapter X ass of its hsures that with the overarching ccountability, t across all	The Company adopts a Corporate Governance F Assessment and Monitoring Policy designed to systematically evaluate the effectiveness of its governance practices. This policy ensures that performance standards remain aligned with the Company's strategic objectives and overarching corporate interests, while promoting accountability, transparency, and continuous improvement across all levels of governance.	Compliant	management framework that ensures that personnel's performance is at par with the standards set by the Board and Senior Management.
Governance Refer to the Corporate Governance Manual ensure that Chapter X. n with the rve its overall	The Company implements a Corporate Governance Assessment and Monitoring Policy to ensure that destablished performance standards align with the Company's strategic objectives and best serve its overall interests	Compliant	1 Board establishes an effective performance management framework that ensures that Management including the Chief Executive Officer (CEO) performance is at par with the standards set by the Board and Senior Management.
Refer to the Corporate Governance Manual No. 6.	The Corporate Governance Manual outlines the roles and Refer to the Corporate Governance Manual, Item responsibilities of the Board, including the critical duty of No. 6. evaluating the performance of key management personnel such as the Chief Executive Officer (CEO), Chief Risk Officer (CRO), Compliance Officer, and Chief Audit Executive.	Compliant	2. Board is primarily responsible for assessing the performance of Management led by the Chief Executive Officer (CEO) and the head of the other control functions (Chief Risk Officer, Chief Compliance Officer and Audit Executive).
Refer to the General Information Sheet CY Refer to the Annual Report CY 2024.	The Board select and appoint the management led by Refer to the General Information Sheet CY 2024 Chief Executive Officer thru the existing Corporate Refer to the Annual Report CY 2024. Governance and Sustainability Committee.	Compliant	1. Board is primarily responsible for approving the selection of Management led by Chief Executive Officer (CEO) and the heads of the other control functions (Chief Risk Officer, Chief Compliance Officer and Chief Audit Executive).
	to RPT, either within the group or not, and taking into consideration the structure, profile risk and complexity of the operation.	Compliant	the group, taking into account their size, structure, nsk, profile and complexity of the operations.

3. Board approves the Internal Audit Charter	Compliant	The Board adopts an Internal Audit Charter designed to assess and evaluate the effectiveness of the company's existing controls, while ensuring the independence of the audit function.	Audit Charter designed to Refere to Internal Audit Department Charter tiveness of the company's g the independence of the
		Risk	
a sound enterprise risk management (ERM) framework to effectively identify, monitor, assess and manage key business risks	Compliant	The Board adopts Enterprise Risk Management Refer to Framework that provides a mechanism on how to identify, Framework monitor and assess business risks.	Refer to the Enterprise Risk Management Framework
2. The risk management framework guides the Board in identifying units/ business lines and enterprise level risk exposures, as well as the effectiveness of risk management strategies.	Compliant	In support to risk management framework, our company secure certification from International Standard for Organization (ISO)	framework, our company Refer to the QMS Manual ernational Standard for
N CO	Compliant	Our Corporate Governance Manual (Board Charter) Refer to the Corporate G provides a clear and distinct roles, and responsibilities, Chapter IV, Item No. 1.2 including accountabilities for each and every board members ensuring to carry out their respective fiduciary duties	Charter) Refer to the Corporate Governance Manual, nsibilities, Chapter IV, Item No. 1.2 ry board fiduciary
2 Board Charter serves as a guide to the diretors in the performance of their functions	Compliant	orporate Governance Manual delineate the roles uties for each and every director whether executive -executive director. It establishes specific roles and that will enables them to conform with the standard ce required in performing such function	Refer to the Corporate Governance Manual, Chapter IV. Item No. 1.2.
<ol> <li>Board Charter is publicly available and posted in the company websites</li> </ol>	Compliant	nply with the IC's ance Manual is uploaded any website.	Refer to valuecarehealth.com
Principle 3. Board Committees should be set up to the extent possible to support the effective performance c related party transactions, and other key corporate governance concerns, such as nomination and remueration should be contained in a publicly available Committee Charter.	o the extent possible to supp governance concerns, such as e Charter.	Principle 3. Board Committees should be set up to the extent possible to support the effective performance of the Board's functions, particularly with respect to audit risk management, related party transactions, and other key corporate governance concerns, such as nomination and remueration. The composition functions and responsibilities of all committees established should be contained in a publicly available Committee Charter.	of the Board's functions, particularly with respect to audit risk management. The composition functions and responsibilities of all committees established
Recommendation 3.1			

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	As provided in the Corporate Governance Manual, the Board undertakes steps or process by which the Board and its member will adhere to the mandates of IC.		
ated Refer to the Corporate Governance Manual Iter and No. 3 1 and Refer to the CGM Annex 1 the 's as	To conform with Good Governance, our Board created Refer to the Corporate Governance Manual Item and established a Corporate Governance and No. 3.1 Sustainability Committee (formerly Nomination and Refer to the CGM Annex 1 Remuneration Committee) to support and ensure the Board's commitment in performing its roles and duties as prescribed by the Corporate Governance Manual	Compliant	<ol> <li>Board establishes a Corporate Governance Committee tasked to assist the Board in the performance of its corporate governance responsibilities, including the functions that were formerly assigned to a Nominations and Remuneration Committee</li> </ol>
Audit and Compliance Refer to Consolidated Profile of Board Members an independent director, in the Annual Report CY 2024 the board nor and an Refer to the Minutes of Meeting 10/9/2024	The Chairman of the Board Audit and Compliance Refer to Consolidated Profile of Board Me Committee is Mr. Owen Y. Lee, an independent director, in the Annual Report CY 2024 who is neither a chairman of the board nor and an Refer to the Minutes of Meeting 10/9/2024 executive director.	Compliant	Chairman of the Audit Committee is not the Chairman of the Board or any other committee
Compliance Refer to the Consolidated Profile of Board Members in the Annual Report CY 2024.	Item No. 3.2, Board Audit and Compliance	Compliant	A The Chairman of the A to A
Refer to Corporate Governance Manual Item No 3.2 Refer to CGM Annex 2:	Kindly refer to the Valuecare Health System Inc. Good Refer to Corporate Gov Governance Manual particularly Article 3 Bood Refer to CGM Annex 2.	Compliant	propriately qualified majority of whom, ependent.
Good Refer to Corporate Governance Manual Item No se the 3.2 Refer to CGM Annex 2;	The Audit Committee as enshrined in the Good Ref Governance Manual, has the authority to propose the 3.2 appointment or removal of the external auditor.		2 Audit Committee is pomposed of the
Refer to Corporate Governance Manual Item N 3.2 Refer to CGM Annex 2; Refer to Internal Audit Charter	Our Board Audit and Compliance Committee is tasked to Refer to Corporate Governance Manual Item No oversee our internal control framework, including 3.2 company's financial reporting, compliance reportorial Refer to CGM Annex 2; requirements, both external and internal processes. Refer to Internal Audit Charter	Compliant	<ol> <li>Board establishes an Audit Committee to enhance its oversight capacity over the company's financial reporting, internal control system, internal and external audit processes and compliance with applicable laws and regualtions.</li> </ol>
	Executive Committee Nomination Committee Corporate Governance and Sustainability Committee Board Audit and Compliance Committee Board Risk Oversight Committee Related Party Transaction Committee	Compliant	Recommendation 3.2
Board established the following board Refer to the Minutes of Meeting 10/9/2024	and duties according to the Insurance Commission's Refer to the Corporate Governance Manual mandate, the Board established the following board Refer to the Annual Report CY 2024 committees:		focus on specific board functions to aid in the optimal performance of its roles and responsibilities.

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	Compliant	Corporate Governance and Sustainability Committee composition: Chairman: Dr. Samuel D. Ang Member: Mr. Kevin Wei Chung Hoh Mr. Subroto Banerji Mr. Owen Y. Lee	Sustainability Committee Refer to the Minutes of Meeting dated 10/9/2024
<ol> <li>Chairman of the Corporate Governance Committee is an independent director.</li> </ol>	Non-Compliant	Provide an information or link/reference to a document While our company designate the Chairmanship containing information on the Chairman of Corporate to Dr. Samuel D. Ang, who is a non-executive director, the latter is not an independent director, designate chairmanship to an Independent	t While our company designate the Chairmanship to Dr. Samuel D. Ang, who is a non-executive director, the latter is not an independent director. Hence, moving forward, our company will designate chairmanship to an Independent
Recommendation 3.4 1. Board establishes a separate Board Risk Oversight Committee (BROC) that should be responsible for the oversight of the company's Enterprise Risk Management system to ensure its functionality and effectiveness	Compliant	Director. The Board thru our Corporate Governance Manual has Refer to the Corporate Governance Manual, Item created a Board Risk Oversight Committee (BROC) No. 3.3 which is tasked to oversee our company's enterprise risk management system to uphold the mandate of Insurance Commission, and ensure quality objective is being reached without compromising the company's interest.	Director. Refer to the Corporate Governance No. 3.3 Refer to the CGM Annex 3
	Compliant	Board Risk Oversight Committee Composition: Chairman: Mr. Kei Wei Chung Hoh Member: Mr. Subroto Banerji Dr. Samuel D. Ang Mr. Owen Y. Lee	Refer to the Minutes of Meeting dated 10/9/2024
0	Non-Compliant	C	Interference to a document The Chairmanship of BROC is given to Mr. Kevin Chairman of Board Risk Wei Chung Hoh due to who is likewise the
<ol> <li>At least one member of the BROC has relevant through knowledge and experience on risk and risk management.</li> </ol>	Compliant	s an independent director and a Risk Oversight Committee (BROC), knowledge and experience in risk larly within the context of financial	Refer to the Minutes of Meeting dated 10/9/2024 Refer to the Consolidated Profile of Members in the Annual Report CY 2024
Recommendation 3.5 1. The Board establishes a Related Party Transaction (RPT) Committee, which is tasked with reviewing all material related party transactions of the company.	Compliant	The Board freated a Related-Party Transaction Refer to the Corporate Go Committee that is aimed to monitor, review, identify and No. 3.4. screen all transactions in furtherance of the company's Refer to the CGM Annex 4 interest, and mitigate, if not eliminate possible conflict of interest between members, and stakeholders	Transaction Refer to the Corporate Governance Manual Item identify and No. 3.4. company's Refer to the CGM Annex 4.

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Minutes of the Board Meeting dated 7/31/2024	W		Recommendation 4.2
clarifications, Minutes of the Board Meeting dated 9/9/2024 Minutes of the Board Meeting dated 10/9/2024 Minutes of the Board Meeting dated 4/8/2024 Minutes of the Board Meeting dated 7/10/2024	Resolutions were based from the clarifications. M explanations during Board Meetings	Compliant	Seek clarification and explanations during the Board and Committee meetings
manner as to how the Minutes of the Board Meeting dated 9/9/2024 Minutes of the Board Meeting dated 10/9/2024 Minutes of the Board Meeting dated 4/8/2024 Minutes of the Board Meeting dated 7/31/2024	The Minutes of Meeting reflects the manner as to how the M BoD review the meetings. M M M	Compliant	
	The Minutes of Meeting (MoM) is the document which contains any information relative to the conduct of the meetings as well as the manner of participation by all directors.		2. The directors review the meeting for all band
as well as our Minutes of the Board Meeting dated 9/9/2024 regarding the Minutes of the Board Meeting dated 10/9/2024 Minutes of the Board Meeting dated 4/8/2024 Minutes of the Board Meeting dated 7/10/2024 Minutes of the Board Meeting dated 7/31/2024	Our Company articles of incorporation, as well as our Minutes of the Board Meeting dated 9/9/2024 corporate by-laws contains information regarding the Minutes of the Board Meeting dated 10/9/2024 process on how the Directors attends and participates in Minutes of the Board Meeting dated 4/8/2024 any kind of board meeting. Minutes of the Board Meeting dated 7/10/2024	Compliant	1. The Directors attends and actively participates in all meetings of the Board, Committee and shareholders in person or through tele/videoconferencing conducted in accordance with the rules and regulations of the Commission.
ectively perform their duties and responsibilities	To show full commitment to the company, the directors should devote the time and attention necessary to properly and effectively perform their duties and responsibilities and responsites and respons	any, the directors should de ration's business.	Principle 4. To show full commitment to the company, the directo including sufficient time to be familiar with the corporation's business Recommendation 4.1
Refer to the valuecarehealth com	Charters for each and every Committee is posted on the Refer to the valuecarehealth com company's website.	Compliant	the company website.
Refer to the Corporate Governance Manual Article X.	As provided in the Corporate Governance Manual, Refer to performance of the Committees is evaluated and rating Article X as follows: 1-Poor, 2-need for improvement, 3-less satisfactory, 4-satisfactory and 5-superior.	Compliant	Committee Charters provide standards for evaluating the performance of the Committees.
Manual provides all Refer to the Corporate Governance Manual, Item respective purposes, No. 3, 3, 1, 3, 2, 3, 3, 4, and 3, 5, asporting process are	Our Corporate Governance Manual provides all Committee Charters, and its respective purposes, memberships, operations, and resporting process are clearly stated therein.	Compliant	All establis harters statin urposes, men porting proce formation
Refer to the Minutes of Meeting dated 10/9/2024	The Committee member is composed of atleast 3 non- executive directors, majority of whom are independent and non-executive such as the following: Chairman Mr. Kevin Wei Chung Hoh Member : Mr. Wing Kuen Moses Hee Dr. Samuel D. Ang Mr. Owen Y. Lee (Independent)	Compliant	<ol> <li>RPT Committee is composed of atteast three non-executive directors, majority of whom should be independent, including the Chairman.</li> <li>Recommendation 3.6</li> </ol>

Refer to the Corporate Governance Manual Chapter IV Item No 2.3	Our Good Governance Manual provides a qualification Refer to and disqualification for an independent director. Chapter M	Compliant	12 The company bars an independent director from service in such capacity after the term limit of nine years.
			For other covered entities, all previous terms served by existing Independent Directors prior to the effectivity of this Circular shall not be included in the application of the term limit prescribed in this tem.
	company. As far as Independent Director is concerned, Mr. Owen Y. Lee possesses a qualification that he serves our company as Independent Director for not more than 9 years. This is proven by his profile in our company website.	Compliant	As far as insurance companies are concerned the foregoing term limit shall be reckoned from 02 January 2015 while the reckoning date for the Pre-Need Companies and Health Maintenance Organizations shall be from 21 September 2016.
to the Corporate Governance Manual r IV, Item No. 2.4.	Our Good Governance Manual provides a limit for the Refer to the Corporate number of years an independent director can have in our Chapter IV, Item No. 2.4		<ol> <li>The independent director serve for a maximum cumulative term of nine years.</li> </ol>
necessary Consolidated Profiles of members of BoD to hold the in the Annual Report CY 2024; Corporate Governance Manual, Chapter IV, Item 2.3.	The Independent Director possess necessary Consolic qualifications and none disqualifications to hold the in the Ar position. 2.3	Compliant	1 The independent directors possess all the necessary qualification and none of the disqualification to the position Recommendation 5.3
Consolidated Profiles of members of BoD in the Annual Report CY 2024	There is one (1) independent director out of five members Consolidated Profiles of members of BoD of the BoD as of December 2024 in the Annual Report CY 2024	Compliant	<ol> <li>The Board is composed of at least twenty percent (20%) independent directors.</li> <li>Recommendation 5.2</li> </ol>
	t judgement on all corporate affairs.	e an objective and independen	Recommendation 5.1
to the Consolidated Profile of Members in nual Report CY 2024.	The submission of a Bio-data or Curriculum Vitae serves Refer to the Consolidated Profile of Members as a formal notification that enables the Company to the Annual Report CY 2024. verify whether an incumbent director holds a directorship position in another organization.	Compliant	
			Recommendation 4.3
concurrently Refer to the Consolidated Profile of Members Commission the Annual Report CY 2024 Inles	There are no non-executive directors who concurrently Refer to the Consolidated Profile of Members in serve as directors to other Insurance Commission the Annual Report CY 2024 Regulated Entities, and publicly-listed companies.	Compliant	directors to a maximum of five Insurance Commission Regulated Entities (ICREs) and publicly-listed companies to ensure that they have sufficient time to fully prepare for meetings,

2 The meetings are chaired by the lead independednt director. Principle 6 The best measure of the Board's effectivene Recommendation 6.1	<ol> <li>The non-executive directors (NEDs) have a separate periodic meetings with the external auditor and heads of internal audit, compliance and risk functions, without any executive directors present to ensure that proper checks and balances are in place within the corporation.</li> </ol>	<ol> <li>Directors with material interest in a transaction affecting the corporation should abstain from taking part in the deliveration the same.</li> </ol>	Recommendation 5.6	<ol> <li>If the Chairman of the Board is not an independent director or where the roles of Chairman and CEO are being held by one person, the Board should designate a lead director among the independent directors.</li> </ol>	<ol> <li>The Chairman of the Board and Chief Executive Officer have clearly defined responsibilities.</li> <li>Recommendation 5.5</li> </ol>	1 The position of the Chairman of the Board and Chief Executive Officers are held by separate individuals	Recommendation 5.4
Non-Compliant ss is through an assessm	Non-Compliant	Compliant		Compliant	Compliant	Compliant	Compliant
2 The meetings are chaired by the lead       Our Company will ensure the attendance independednt director.         Independednt director.       Our Company will ensure the attendance independednt director.         Principle 6: The best measure of the Board's effectiveness is through an assessment process. The Board should regularly carry out evaluation to appraise its performance as a body and independent director.	Provide proof and details of said meeting, if any Provide information on the frequency and attendees of the meeting	No abstentions were required or observed, as no Refer to deliberations involving material transactions or conflicts of Interest interest that could impact the corporation took place	VC's Chairman of the Board is not an independent Director.	VC's CGG Manual distinctively shows and illustrates the Refer to the Corporate Governance Manual key functions of Independent Director, or where the role Consolidated Profiles of the Member of the BoD requires or allows that the chairmanship is held by the in the Annual Report CY 2024 Chief Executive Officer Refer to the General Information Sheet CY 2024	ValuCare's Corporate Governance Manual explicitly shows the roles and duties of the Chairman and the Chief Executive Officer. The functions are separate and distinct from each other.	The Chairman of the Board is Mr. Subroto Banerji, and Refer to the General Information Sheet CY 2024. the President and CEO is Mr. Armando S. Macalino.	There are no instance in our Company which retains an Refer to the Corporate independent director for more than nine (9) years, and Chapter IV, Item No 2.3 there is no submission prior to that in the Insurance Commission, as well as execution of formal justification on this kind of event.
Our Company will ensure the attendance and participation by the lead independent director.	Our Company will provide a separate periodic meetings with the external auditor, and heads of internal audit compliance and risks functions without the presence of any executive directors.	no Refer to Policy of Directors Policy in Conflict of s of Interest		Refer to the Corporate Governance Manual Consolidated Profiles of the Member of the BoD in the Annual Report CY 2024 Refer to the General Information Sheet CY 2024	Ince Manual explicitly Refer to the Corporate Governance Manual, Item Chairman and the Chief No. 2.5 - Chairman of the BoD re separate and distinct Item No. 5 - Chief Executive Officer	Refer to the General Information Sheet CY 2024.	Refer to the Corporate Governance Manual, d Chapter IV, Item No 2.3.

Refer to the Company Website	The Code of Discipline is uploaded on the company website and made available to the public.	Compliant	<ol> <li>The Code is disclosed and made available to the public through the company website</li> </ol>
Refer to Code of Discipline	The Code of Discipline covers not only company Refer to Code of Discipline employees, but also company officers, including senior and junior ranks.	Compliant	0
ist of all stakeholders. comprehensive Code of Refer to Code of Discipline, Item No. 4.4, 4.6, clear standards for 4.7, 4.8, and 4.11, 4.12, 4.13, 4.14, 4.16, and al behavior. It also outlines 4.17. hese standards, including ons and penalties for non-		Compliant	Recommendation 7.1       1. Board adopts a Code of Business Conduct       The Board has adopted a and Ethics, which provide standards for professional and ethical behavior, as well as artivulate acceptable and unacceptable conduct       The Board has adopted a Discipline that establishes professional conduct and ethic and practices in internal and external dealings of the company.
alternative dispute resolution Refer to the Alternative Dispute Mechanism policy, and 24hrs email as a Refer to Whistleblowing Policy gather feedback from the Refer to the Company Website	Our Company adopts an alternative dispute resolution Refer to the Alternative Dispute Mechanism mechanism, whistleblowing policy, and 24hrs email as a Refer to Whistleblowing Policy means and modes to gather feedback from the Refer to the Company Website shareholders.	Compliant	Principle 7: Members of the Baord are duty bound to
Refer to the Corporate Governance Manual, Corporate Governance Assessment and Monitoring	Our Good Governance Manual provides a criteria and Refer to process to determine performance of the Board, including Corporate its members and the committee members Monitoring	Compliant	
committed to resuming the annual assessment process at the earliest appropriate time and will take the necessary steps to institutionalize its timely implementation	an external facilitator.	Non-Compliant	Recommendation 6.2
and provide proof of use of accountability at all levels. Management is	acilitator		<ol> <li>Every three years, the assessment are supported by an external facilitator.</li> </ol>
The Company acknowledges the importance of regularly assessing its performance to ensure		Non-Compliant	<ol> <li>The performance of each committee is assessed annually by the Roard</li> </ol>
activities		Non-Compliant	the Board is assessed annually by the Board.
members, the Chairman and and organizational restructuring have temporarily hindered the execution of routine evolution	whole board, the individual members, the Chairman and the Committee.	Non-Compliant	
Company's governance framework, the actual conduct of the assessment was not carried out during the current period due to the ongoing management transition.	Provide proof of annual assessments conducted for the management transition. The best the to the orgoing	Non-Compliant	
performance			its performance as a whole.

<ol> <li>Board ensures the proper and efficient implementation and monitoring of compliance with the Code of Business Conduct and Ethics.</li> </ol>	Compliant	The Company created and adopted with full implementation of the Code of Discipline.	Refer to the Code of Discipline
2 Board ensures the proper and efficient		The Board ensures the implementation and monitoring of	Refer to the Company Commany Manual
	Compliant	The Board ensures the implementation and monitoring of Refer to the Corporate Governance Manual internal policies by way Key Performance Indicator (KPIs), feedback mechanism, trainings and awareness and audit.	Refer to the Corporate Governance Manual
Principle 8: The company should establish corporate disclosure policies and procedures that are practical and in Recommendation 8.1	te disclosure policies and pro	Disclosure and Transparency cedures that are practical and in accordance with the best p	accordance with the best practices and regulatory expectations.
<ol> <li>Board establishes corporate disclosure policies and procedures to ensure a comprehensive, accurate reliable and timely report to shareholders and other stakeholders that defines fair and complete picture of a company's financial condition, results and business operations.</li> </ol>	Compliant	Corporate Governance Manual provides a disclosure about policies and procedures to ensure reliable and timely reporting to stockholders, and other stakeholders.	Refer to Corporate Governance Manual Chapter IX. Shareholder's Right and Protection Minutes of the Board Meeting dated 9/9/2024 Minutes of the Board Meeting dated 10/9/2024 Minutes of the Board Meeting dated 4/8/2024 Minutes of the Board Meeting dated 7/10/2024 Minutes of the Board Meeting dated 7/31/2024
<ol> <li>Board fully discloses all relevant and material information on individual board members to evaluate their experience and qualifications; and assess any potencial conflicts of interest that might affect their judgement</li> </ol>	Compliant	Policy of Conflict of Interest is created and annual declaration has been made.	Refer to the Policy of Conflict of Interest
<ol> <li>Board fully discloses all relevant and material information on key executives to evaluate their experience and qualifications, and assess any potential conflicts of interest that might affect their judgement.</li> </ol>	Compliant	Policy of Conflict of Interest is created and annual declaration has been made.	Refer to the Policy of Conflict of Interest
<ol> <li>Company provide a clear disclosure of its policies and procedure for settling Board remuneration, including the level and mix of the same in the Annual Corporate Governance Report consistent with ASEAN Corporate Governance Scorecard (ACGS) and Revised Corporation Code.</li> </ol>	Non-Compliant	While the Board has established policies on The policy involving remuneration, termination, and retirement for the Governance Scorecard company, there is a need to review the ASEAN Corporate the approval of the Board Governance Scorecard and the Revised Corporation Code. This review is essential for crafting or refining policies that align with the mandates of the ACGS. Such alignment will enhance transparency and ensure that	established policies on The policy involving Asean Corporate and retirement for the Governance Scorecard (ACGS) is pending for view the ASEAN Corporate the approval of the Board the Revised Corporation tial for crafting or refining indates of the ACGS Such sparency and ensure that

2 Company provides a clear disclosure of its policies and procedure for setting Executive remuneration, including the level and mix of the same in Annual Corporate Governance Report consistent with ASEAN Corporate Governance Scorecard (ACGS) and the Revised Corporation Code.	Non-Compliant	investors have a clear understanding of the company's expenditures	
3 Company discloses the remuneration on an individual basis, including termination and retirement provision.	Compliant	Provide breakdown of director remuneration and executive compensation , particularly the remuneration of CEO	Refer to the Corporate Governance Manual, Chapter IV, Item No. 2.7
Recommendation 8.5			
1. Company discloses its policies governing Related Party Transactions (RPTs) and other unusual or infrequently occuring transactions.	Compliant	Our Company has established a policy on the Related Party-Transaction to ensure that an unusual or infrequently occuring transactions is disclosed to the shareholders.	a policy on the Related Refer to the Related-Party Transaction Policy that an unusual or ons is disclosed to the
RPTs in its Annual Company Report or Annual Corporate Governance Report, reviewed and approved by the Board, and submitted for confirmation by majority vote of the stockholders in the annual stockholders' meeting during the year Recommendation 8.7	Compliant	evant to Related-Party Transaction the Board for their review, and discussic s	are Refer to the Related-Party Transaction Policy
<ol> <li>Company's corporate governance policies, programs and procedures are contained in its Manual on Corporate Governance (MCG).</li> </ol>	Compliant	opts corporate governance rocedures to ensure effective c and regulatory compliance th	policies, Refer to the Corporate Governance Manual on oversight, our company website roughout Refer to valuecarehealth com
<ol><li>Company's MCG is posted in the company website.</li></ol>		decision-making, promote transparency, protect shareholder interests and unhold the history transparency.	
	Compliant	company's website to ensure strict adherance.	
Principle 9: The company should establish standards for the appropriate selection of external auditor, and exercise independence and enhance audit quality.	s for the appropriate selection		effective oversight of the same to strenghten the external auditor's
Recommendation 9.1			
<ol> <li>Audit Committee has a robust process for approving and recommending the appointment, reappointment, removal, and fees of the external auditors.</li> </ol>	Compliant	Our Corporate Governance Manual, Audit Committee R Charter streamline the process of approving in recommending the appointment, removal and re-	Audit Committee Refer to the Corporate Governance Manual, of approving, including Annex 2, 7 and 8 smoval and re-

			Recommendation 9.3
	compliance function with the regulatory agencies;	Compliant	<ol> <li>Audit Committee Charter contains the Committee's responsibility on reviewing and monitoring the external auditor's suitability and effectiveness on an annual basis</li> </ol>
	9. Receive and review reports of internal and external auditors and regulatory agencies, where applicable and ensure that management is taking appropriate corrective		
	f. Monitor and evaluate the adequacy and effectiveness of the corporation's internal control system;		
	e. Responsible for the setting-up of an internal audit department and consider the appointment of the internal audit head as well as an independent external auditor, the audit fee and any question of resignation or dismissal.		
	d. Discuss with external auditor before the audit commences the nature and scope of the audit.	Compliant	
	c. Review and approve audit scope and frequency, and the annual internal audit plan.		Process, taking into consideration relevant Philippine profession and regulatory requirement
	b. Provide oversight on the works of the corporations internal and external auditors.		and objectivity; and III. Exercising effective oversight to review and monitor the effectiveness of the audit
	a. Provide oversight on senior management's activities in managing activities in managing credit, market, liquidity, operational, legal and other risks of the corporation;		<ul> <li>Assessing the integrity and independence of external auditors;</li> <li>II Exercising effective oversight to review and monitor the external auditor's independence</li> </ul>
Refer to the Corporate Governance Manual, It No. 3.2.	The following are the responsibility of the Board Audit and Refer to the Corporate Governance Manual, Item Compliance Committee: No. 3.2.		<ol> <li>The Audit Committee Charter includes the Audit Committee's responsibility on:</li> </ol>
	Nothing to disclose to the regulators and to the public since we did not remove nor change the external auditor. In fact we have reappointment of our external auditor.	Not Applicable	reasons for removal or the external auditor, the reasons for removal or change are disclosed to the regulators and the public through the company website and required disclosures. Recommendation 9.2
Refer to the Corporate Governance Manual	The Company has appointed an external auditor, and this was duly approved by the majority members of the board, and ratified by the shareholders. The external auditor of the Company remains the same.	Compliant	1 Ine appointment, reappointment, removal and fees of the external auditor is recommended by the Audit Committee, approved by the Board and rarified by the shareholders.

	Indicate frequency of review of the internal control system		
Refer to the Internal Control Framework	nal	Compliant	<ul> <li>Ine company has an adequate and effective internal control system in the conduct of its business</li> </ul>
ctive internal control system and enterprise risk	Principle 12 To ensure integrity, transparency and proper governance in the conduct of its affairs, the company should have a strong and effective internal control system and enterprise risk management framework.	proper governance in the cond	Principle 12 To ensure integrity, transparency and p management framework Recommendation 12.1
key Kindly refer to the Company's Website and <u>https://valucarehealth.com/</u> uring older	The Company utilizes its official website as a key communication platform for disseminating timely and prelevant information to stakeholders, ensuring transparency, accessibility, and effective stakeholder engagement.	Compliant	<ol> <li>The company should have a website to ensure a comprehensive, cost efficient, transparent, and timely manner of disseminating relevant information to the public.</li> </ol>
This channel is crucial for informed decision-	Principle 11. The company should maintain a comprehensive and cost-efficient communication channel for disseminating relevant information. This channel is crucial for informed decision- making by investors, stakeholders and other interested users.	rehensive and cost-efficient content to the test of test o	Principle 11. The company should maintain a comp making by investors, stakeholders and other interes Recommendation 11.1
Refer to the Sustainability Reports	There is a Sustainability Report for our compliance.	Compliant	<ol> <li>Company adopts a globally reconized standard/framework in reporting sustainability and non-financial issues.</li> </ol>
Refer to the Sustainability Reports	Disclose or provide link on the company's policies and practices on the disclosure of non-financial information including EESG issues.	Compliant	emphasis of the management of economic, emphasis on the management of economic, environmental, social and governance (EESG) issues of its business, which under sustainability.
	The company should ensure that the mateial and reportable non-financial and sustainability issues are disclosed attended to the second state of th	mateial and reportable non-fin	Principle 10 The company should ensure that the Recommendation 10.1
Refer to Audit Committee Charter	Audit Committee undertakes to oversee any potential conflict of interest on non-audit services	Compliant	<ul> <li>conflict of interest situation given the guidelines or policies on non-audit services which could be viewed as imparing the external auditor's objectivity.</li> </ul>
Refer to the audited financial statement CY 2024	Company discloses the nature of non-audit services performed by its external auditor in the Annual Report to deal with potential conflict of interest thru the Audited Financial Statements 2023	Compliant	Annual Report to deal with potential conflict of interest

Internal Audit activity of the organization, including that portion that is outsourced to a third party service provider. Non-Compliant 3. In case of fully outsourced internal audit activity a qualified independent executive or senior management personnel is assigned the responsibility for managing the fully outsourced internal audit activity.	Non-Compliant	Recommendation 12.2       Out         The company has in place an independent internal audit function that provides an independent and objective assurance, and consulting services designed to add value and improve the company's operations       Out         Compliant       rec         Compliant       rep	Compliant ma ns as
Nonetheless, the company remains committed to strengthening its internal control and governance frameworks, and assures stakeholders that the designation and appointment of a qualified CAE is a priority and will be undertaken moving forward Our Internal Audit is not an outsourced entity, But a regular employee, who is an independent and senior management personnel	To further support these objectives, the Company has engaged the services of an independent external auditor. Maceda Valencia & Co., whose role is to provide an objective and professional assessment of the Company's financial statements and compliance practices identify the Company's Chief Audit Executive (CAE) and provide information on or reference to a document containing his and her responsibilities.	Our Company has established a Board Audit and Refer to the Corporate Governance Manual Compliance Committee as part of its commitment to Refer to the Audit Committee Charter upholding sound corporate governance and ensuring adherence to all applicable laws, rules, and regulatory requirements. This Committee plays a critical oversight role by monitoring the effectiveness of internal controls risk management practices, and the integrity of financial reporting processes.	process effected by an entity's board of directors, management, and other personnel, applied in strategy setting and across the enterprise, designed to identify potential events that may affect the entity, and manage risk to be within its risk appetite, to provide reasonable assurance regarding the achievement of entity objectives.

<ol> <li>The company has a separate risk management function to identify, assess and monitor risk exposure.</li> <li>CRO has adequate authority, stature, resources and support to fulfill his/her responsibilities.</li> <li>Principle 13: The company should treat all shareh Recommendation 13.1</li> <li>Board ensures that basic shareholder rights are disclosed in the Manual on Corporate</li> </ol>	Non-Compliant Non-Compliant <b>Cultivating</b>	1 The company has a separate risk management function to identify, assess and monitor risk exposure.       Non-Compliant       Provide information on the company's Chief Risk Officer       Tree (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.       Tree (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.       Tree (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.       Tree (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.       Tree (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.       Tree (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.       Tree (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.       Tree (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.         Principle 13:       The company should treat all shareholders fairly and equitably, and also recognize protect and facilitate the exercise of their rights are disclosed in the Manual on Corporate       Our Corporate Governance Manual provides basic       Recommand the company should treat all shareholders fairly and equitably.	The Board endeavors to select, appoint and/or designate a Chief Risks Officers according to the qualification established in the good governance manual Refer to the Corporate Governance Manual.
<ol> <li>Board ensures that basic shareholder rights are disclosed in the Manual on Corporate Governance</li> </ol>	Compliant	Our Corporate Governance Manual provides basic shareholder's right.	Refer to the Corporate Governance Manual, Chapter X.
<ol> <li>Board ensures that basic shareholder rights are disclosed on the company's website.</li> <li>Recommendation 13.2</li> </ol>	Compliant	The basic rights of any shareholders is posted in the company's website	
1. Board encourages active shareholder participation by sending the Notice of Annual and Special Shareholder's Meeting with sufficient and relevant information at least 21 days before the meeting.	Compliant	Notice of Annual, or Special Stockholder Meeting is sent by the Secretary 2 weeks prior to the date of meeting to each stockholder at his last known address	Refer to the Articles of Incorporation, and By- Laws
		Stockholders' approval for remuneration or any changes thereof is included in the agenda of the meeting.	Minutes of the Board Meeting dated 9/9/2024 Minutes of the Board Meeting dated 10/9/2024 Minutes of the Board Meeting dated 4/8/2024 Minutes of the Board Meeting dated 7/10/2024 Minutes of the Board Meeting dated 7/31/2024
Recommendation 13 3		Provide link to the Agenda included in the company's Information Sheet	Minutes of the Board Meeting dated 7/31/2024
<ol> <li>Board encourages active shareholder participation by making the result of the votes taken during the most recent Annual or Special Shareholders' Meeting publicly available the next working day.</li> </ol>	Compliant	During its meeting the Board, including its stockholders Minutes of the Board Meeting dated 9/9/2024 participated in the nomination and election of corporate Minutes of the Board Meeting dated 10/9/2024 Minutes of the Board Meeting dated 4/8/2024 Minutes of the Board Meeting dated 7/10/2024 Minutes of the Board Meeting dated 7/10/2024	Minutes of the Board Meeting dated 9/9/2024 Minutes of the Board Meeting dated 10/9/2024 Minutes of the Board Meeting dated 4/8/2024 Minutes of the Board Meeting dated 7/10/2024 Minutes of the Board Meeting dated 7/31/2024
<ol> <li>Minutes of the Annual and Special Shareholder's Meetings are available on the company website within five business days from the end of the meeting</li> </ol>	Compliant	Provide link to minutes of meeting in company website.	Minutes of the Board Meeting dated 9/9/2024 Minutes of the Board Meeting dated 10/9/2024 Minutes of the Board Meeting dated 4/8/2024 Minutes of the Board Meeting dated 7/10/2024

<u> </u>			
Governance Manual, the Refer to the Corporate Governance Manual ant, and employees of the ant to uphold the principles a Manual. They recognize de for principled decision- the performance of their ponsibilities toward the	As outlined in the Corporate Governance Manual, the Board of Directors, Management, and employees of the Company affirm their commitment to uphold the principles and provisions set forth in the Manual. They recognize the CG Manual as a vital guide for principled decision- making and ethical conduct in the performance of their respective duties and responsibilities toward the Company's shareholders and other stakeholders Accordingly, they pledge to adhere to its provisions with the overarching goal of fostering transparency, accountability, and fairness in all Company dealings and transactions.	Compliant	<ol> <li>Board establishes clear policies and programs to provide mechanism on the fair treatment and protection of stakeholders.</li> </ol>
I. Refer to the Corporate Governance Manual	As provided in the Corporate Governance Manual Refer to the Corporate Governance Manual Stakeholder refers to group owners, corporate officers, employees, creditors, and regulated bodies, and clients	Compliant	<ol> <li>Board identifies the company's various stakeholders and promotes cooperation between them and the company in creating wealth, growth and sustain ability.</li> </ol>
Where stakeholders' rights and/or interest are at	Principle 14. The right of stakeholders established by law, by contractual relations and through voluntary commitements must be respected. Where stakeholders' rights and/or interest are at stake, stakeholders should have the opportunity to obtain prompt effective redress for the violation of their rights.	d by law, by contractual relation obtain prompt effective redre	Principle 14. The right of stakeholders established by law, by contractual relations and through voluntary commit stake, stakeholders should have the opportunity to obtain prompt effective redress for the violation of their rights Recommendation 14.1
	Provide link/refernce to where it is found in the Manual on Corporate Governance.	Compliant	I he alternate dispute mechanism is included in the company's Manual on Corporate Governance.
on Refer to the Policy on the Alternative Disput at Resolution rs re	The Board established an alternative dispute resolution Refer to the Policy on the Alternative Dispute (ADR) system and a conflict resolution environment that Resolution will minimize conflicts or differences with shareholders and key stakeholders, and will encourage their fair, efficient and equitable resolution, thus the creation of the Alternative Dispute Resolution (ADR) Policy	Compliant	30
	Include whether there was opportunity to ask question and the answers given, if any		Recommendation 13.4
	Indicate also if the voting on resolutions was by poll		
Nimules of the board Meeting dated //31/2024	Indicate voting results for all agenda itemsm including the Mitriutes of the board weeting dated //31/2024 approving, dissenting and abstaining votes.		

with the company and to obtain redress for the violation of their rights.	Compliant	Our Company thru our website provides a trunkline where any stakeholders can contact our representative. In adition, should any landline is not reachable, an alternative channel is provided via email and social platforms.	Refer to the Company's Website
Principle 15: A mechanism for employee narticination			
<ul> <li>Recommendation 15.1</li> <li>Board establishes policies, programs and procedures that encourage employees to actively participate in the realization of the company's</li> </ul>	on should be developed to c	Recommendation 15.1         1. Board establishes policies, programs and procedures that encourage employees to actively participate in the realization of the company's         The Board has established the following policies which Refer to the Company Website encourage the participate in the realization of the company's	participate in its corporate governance process Refer to the Company Website
goals and in its governance	Compliant	<ul> <li>b. Policy on Non-retaliation;</li> <li>c. Policy on Verbal Abuse;</li> <li>d. Policy on Whistle Blower;</li> <li>e. Policy on Board Member Gender Diversity</li> <li>f. Policy on Tenure Dictatorship</li> <li>g. Policy on Anti-Bribery and Corrupt Practices</li> <li>h. Policy on Directors' Conflict of Interest</li> <li>h. Policy on Related-Party Transaction</li> </ul>	
Recommendation 15.2 1. Board sets the tone and makes a stand			
<ol> <li>Board sets the tone and makes a stand againts corrupt practices by adopting an anti- corruption policy and program in its Code of Conduct.</li> </ol>	Compliant	Our Code of Discipline provides that an act of solicitation Refer to the Code of Discipline Item No. 4.14.15 or acceptance of gifts is sanctioned, and that all 4.14.15.1, 4.14.15.2, and 4.14.15.3. employees are completely prohibited from soliciting, directly or indirectly, any gift or gratuity, favor or entertainment, loan or anything of monetary value of any person during the course of employment.	t of solicitation Refer to the Code of Discipline Item No. 4.14.1 and that all 4.14.15.1, 4.14.15.2, and 4.14.15.3. rom soliciting, uity, favor or y value of any
2. Board disseminates the policy and program to employees across the organization through trainings to embed them in the company's culture.	Compliant	thru our email orm employees	Refer to the Code of Discipline
Recommendation 15.3			
<ol> <li>Board establishes a suitable framework for whistleblowing that allows employees freely communicate their concerns about illegal or unethical practices, without fear and retaliation</li> </ol>	Compliant	Board establish a suitable framework for whistleblowing Refer to the Whistleblowing Policy that allows employees freely communicate their concerns Refer to the Retaliation Policy about illegal or unethical practices, without fear and retaliation thru the WhistleBlowing and Retaliation Policy	Refer to the Whistleblowing Policy Refer to the Retaliation Policy

Refer to the Company Website	Company's Good Governance Manual provides the importance of interdependence between business and society	Compliant	<ol> <li>Company recognizes and places importance on the interdependence between business and society, and promotes a mutually beneficial relationship what allows the company to grow its business, while contributing to the advancement of the sciety where it operates.</li> </ol>
			Recommendation 16.1
It should ensure that its interactions serve its environment and ment.	h the communities where it operates. It should ensure that its i comprehensive and balanced development.	oonsible in all its dealings with that is fully supportive of its c	Principle 16: The company should be socially responsible in all its dealings with the communities where it operates. It sho stakeholders in a positive and progressive manner that is fully supportive of its comprehensive and balanced development
	Provide information on how the board supervised and ensured enforcement of the whistleblowing framework, including any incident of whistleblowing.	Compliant	<ul> <li>board supervises and ensures the enforcement of the whistleblowing framework.</li> </ul>
Refer to the Whistleblowing Policy, particularly	Provide contact details to report any illegal or unethical behavior.	Compliant	
	The Whistle Blowing Policy has a flow chart.		
	Board establish a suitable framework for whistleblowing that allows employees freely communicate their concerns about illegal or unethical practices, without fear and retaliation thru the WhistleBlowing and Retaliation Policy	Compliant	<ol> <li>Board establishes a suitable framework for whistleblowing that allows employees to have direct access to an independent member of the Board or a unit created to handle whistleblowing concerns.</li> </ol>

Doc. No. Page No. Book No.	0 5	Name 1 WING KUEN MOSES HEE 2 DR. ELMER PALOMATA 3 ATTY. NASHA JEMIMAH REYES-FERRER 4 OWEN Y LEE	SUBSCRIBED AND SWORN to before me this day of2 2 MAY 2025, by folk competent evidence of identity) and who exhibited to me their respective identification document as follows:	Signature and Printed Name	Signature and Printed Name	ATTY. NASHA ATTY MAH REYES- FERRER	WING KUEN MOSES HEE Chairman of the Board Signature and Printed Name	I he undersigned certity that the responses and expersonal knowledge and based on authentic records. Signed in the City of	
ATTY, FELIZANDO M. IBARRA Notary Public for Q.C/Until Dec. 31, 2025 Roll No. 80835 PTR No. 6986788D/Jan.07, 2025/Q.C. IBP No. 331161(2024-2025)/Q.C MCLB Comp. No. VIII 0000973(0115/2022 04/14/2025) Admin. Matter No. NP. 088(2025-2026) Ourno Hishway Broy. Kaliyayahan O.C.	NOTARY PUBLIC	$\frac{ UNO.}{23} = \frac{1000}{3} = \frac{3}{3} = \frac{1002}{3} = 10$	day of2 2 MAY 2025, by following who are all personally known to me (or whom I have identified through air respective identification document as follows:	Independent Director Signature and Printed Name	Corporate Governance Compliance Officer Signature and Printed Name	DR. ELMERRALOMATA	DR. ELMER PALOMATA President and CEO Signature and Primed Name	signed in the City of	CERTIFICATION